



An Equal Opportunity Employer

Employment Application

Position Applied for	Date
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Personal Information

Last Name	MI	First Name	Phone Number

Physical Address	City	State	Zip
Mailing Address	City	State	Zip

Answer the following:	Yes	No
Are you legally permitted to work in the United States?		
Have you ever applied or been employed with Big Sandy Rancheria? If yes, please explain: _____		
Do any of your friends or relatives, other than spouse, work here?		
Have you ever been convicted of, or plead guilty to, a Felony or Misdemeanor, including DUI? If yes, please explain: _____		
Can you travel if required?		

Education Record

List High School and all Business, Trade Schools, and colleges attended Name and Location (city/state)	Major/Minor	Degree/Diploma

Describe any specialized training, apprenticeship, skills, or other job related information you feel may be helpful to us in considering your application.



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Employment History

Present/Last Employer	Telephone Number	Supervisor's Name
Address	Dates Employed From:	Date Employed to:
Position	Salary	Reason for leaving
Summary of Duties		Okay to Contact?

Previous Employer	Telephone Number	Supervisor's Name
Address	Dates Employed From:	Date Employed to:
Position	Salary	Reason for leaving
Summary of Duties		Okay to Contact?

Previous Employer	Telephone Number	Supervisor's Name
Address	Dates Employed From:	Date Employed to:
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	Yes	No
Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? <i>(Note: do not answer this question unless you have been informed about the requirements of the job for which you are applying.)</i>		
Preference in hiring is given to qualified American Indians in accordance with the Indian Preference Act. Applicants claiming Indian preference must submit verification of Indian heritage documentation certified by tribe of affiliation or Bureau of Indian Affairs. Are you claiming Indian Preference?		

References

List 3 references (not relatives) that we may contact who are familiar with your work performance or character.

Name and Occupation	Address	Phone Number	Years known

Important: Please read, sign, and date

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.
 This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Big Sandy Rancheria is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Big Sandy Rancheria. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Big Sandy Rancheria.

Signature of Applicant

Date